

Canadian Museum of Immigration at Pier 21

Travel and Hospitality expenses report

since June 1, 2023

Name Sarah Crawford
Title Trustee
Group Senior officer

Travel

Reference number	Departure date (YYYY-MM-DD)	Return date (YYYY-MM-DD)	Destination	Purpose	Airfare	Other transportation	Lodging	Meals and incidentals	Other expenses	Total (including taxes)	Additional Comments
ETH0667	2023-07-30	2023-08-01	Private residence to Halifax	New trustees orientation meetings	0.00	182.40	516.12	157.70	0.00	856.22	
ETH0677	2023-10-03	2023-10-05	Toronto ON to Halifax	Board of Trustees meetings	913.45	19.38	471.64	281.95	0.00	1,686.42	
Total					\$ 913.45	\$ 201.78	\$ 987.76	\$ 439.65	\$ 0.00	\$ 2,542.64	

Hospitality

Reference number	Date (YYYY-MM-DD)	Vendor	Location	Description	Number of employees	Number of guests	Total (including taxes)	Additional Comments
ETH0667	2023-07-31 & 2023-08-01	RCR Hospitality Group	Halifax	Catering during new Trustees orientation meetings (included in the CEO's Hospitality expenses)	N/A	N/A	N/A	
ETH0677	2023-10-04 & 2023-10-05	RCR Hospitality Group	Halifax	Catering during Board of Trustees meetings (included in the Hospitality expenses of the Chair, Board of Trustees)	N/A	N/A	N/A	
ETH0676	2023-11-16	Library Bar	Toronto	Refreshment - Donor relations event (included in CEO's Hospitality expenses)	N/A	N/A	N/A	
Total							\$ 0.00	