

## Travel and Hospitality expenses

April 1, 2019 to March 31, 2020

**Name** Carrie-Ann Smith  
**Position** Vice-President, Audience Engagement

### Travel

Departure date	Return date	Destination	Purpose	Airfare	Other transportation	Accommodation	Meals and incidentals	Other expenses	Total (excluding taxes)
April 14, 2019	April 19, 2019	Toronto	Professional development	629.24	216.38	827.84	435.01	725.00	2,833.47
April 2, 2019	April 2, 2019	Halifax	Local travel expenses - outreach activities	-	31.49	-	-	-	31.49
June 11, 2019	June 11, 2019	Halifax	Outreach activities	-	-	-	47.35	-	47.35
September 28, 2019	September 28, 2019	Mahone Bay, NS	Local travel expenses - outreach activities	-	79.83	-	-	-	79.83
November 6, 2019	November 6, 2019	Halifax	Local travel expenses - outreach activities	-	5.22	-	-	-	5.22
January 20, 2020	January 20, 2020	Halifax	Local travel expenses - outreach activities	-	31.96	-	-	-	31.96
March 20, 2020	March 20, 2020	Halifax	Professional development	-	-	-	-	69.98	69.98
<b>Total</b>				<b>\$ 629.24</b>	<b>\$ 364.88</b>	<b>\$ 827.84</b>	<b>\$ 482.36</b>	<b>\$ 794.98</b>	<b>\$ 3,099.30</b>

### Hospitality

Date	Location	Description	Number of attendees	Total (excluding taxes)
April 2, 2019	Halifax	Refreshments - outreach activities		44.65
April 8-9, 2019	RCR Hospitality Group, Halifax	Catering during Board of Trustees orientation meetings, included in the Hospitality expenses of the Chair, Board of Trustees		
May 3, 2019	Halifax	Refreshments - outreach activities	12	33.79
May 22, 2019	Halifax	Refreshments - outreach activities		29.27
October 21, 2019	Halifax	Refreshments - outreach activities	12	39.48
November 6, 2019	McKelvie's, Halifax	Dinner - outreach activities	4	190.74
<b>Total</b>				<b>\$ 337.93</b>